

VIRTUAL AGM ATTENDANCE PROCEDURE

In order to avoid large gathering at one place and to maintain Physical distancing the Bangladesh Securities and Exchange Commission issued an Order (No. SEC/SRMRC/04-231/25 dated 08 July 2020) regarding holding AGM/EGM of listed companies and ordered to use digital platform at different locations considering the geographical dispersal of its members/shareholders. To comply with the said order, the Board of Director of Premier Cement Mills Limited decided to hold its 18th Annual General Meeting in virtual manner by using digital platform. The digital platform is expected to make sure shareholder’s attendance and take part from any place around the world. The procedure of attendance at virtual AGM are as follows:

- Step-1:** Please check whether you are the Shareholder of Premier Cement Mills Limited as on “Record Date” i.e. December 07, 2020.
- Step-2:** Please visit <http://premiercement18th.digitalagmbd.net> from your laptop, tablet and smartphone.
- Step-3:** Please put your 16-digit BO ID and number of shares as on record date i.e. December 07, 2020 as a proof of your identity to log-in the system.
- Step-4:** Please acknowledge regulatory directives and company communication mode to the public for attending the AGM in digital platform.